



ISO 9001 : 2008 Certified Company

आरईसी पावर डिस्ट्रीब्यूशन कम्पनी लिमिटेड  
**REC POWER DISTRIBUTION COMPANY LIMITED**

(A wholly owned subsidiary of REC Ltd., a 'Navratna CPSE' under Ministry of Power, Govt. of India)

CIN no. of RECPDCL- **U40101DL2007GOI165779**

Corporate Office: 1016-1023, 10th Floor, Devika Tower, Nehru Place, New Delhi-110019  
Tel: 011-4412 8755 Fax: 011-4412 8768, Web: www.recpdcl.in, E-mail: recpdcl@rediffmail.com  
Regd. Office: Core-4, SCOPE Complex, 7 Lodhi Road, New Delhi-110003, Phone (011) 43091506 Fax: (011) 24365815

**No. RECPDCL/Tech/Swachh Vidyalaya Abhiyan/EOI/1250**

**Dated: 15.10.2014**

## **Notice Inviting Expression of Interest (Eoi)**

### **For Empanelment of**

**(i) Construction Agencies**

**and**

**(ii) NGOs/Not for Profit Organisation**

**for construction of Toilets in Government Schools**

**in Uttar Pradesh & Madhya Pradesh.**

**REC Power Distribution Company Limited (REC PDCL)** (an ISO 9001:2008 certified, wholly own subsidiary of Rural Electrification Corporation Limited (REC), a "Navratna" Govt. of India Enterprise under Ministry of Power, Government of India) rendering expert consultancy services in power sector in general and Distribution sector in particular as per the need of power utilities across the country. REC PDCL is a leading service provider in the power sector and is providing end-to-end solutions for all the needs in Distribution sector across the country. RECPDCL is engaged in providing value added consultancy services in power sector arena covering Power Generation, Transmission & Distribution (T&D), Renewable Energy Sector and Energy Efficiency programs including Govt. of India schemes for power utilities across the country and various regulatory assignments with CERC/SERCs.

RECPDCL has been engaged as the Project Implementing Agency by REC for building of approx.. 3000 nos. of Toilets in Government schools in the selected districts initially of Uttar Pradesh & Madhya Pradesh over the next Two years, under the CSR initiatives of REC.

RECPDCL now intends to empanel technically qualified and professionally managed agencies for building of Toilets in Government Schools in Uttar Pradesh & Madhya Pradesh for REC's CSR initiative under 'Swachh Vidyalaya Abhiyan'.

Description of task, qualification/eligibility required, EOI submission format and procedure as well as EOI Evaluation methodology is provided in the "Detailed Expression of Interest Document available on RECPDCL web site i.e. <http://www.recpdcl.in> or [portal.recpdcl.in](http://portal.recpdcl.in) or [www.recindia.com](http://www.recindia.com) or [eprocure.gov.in](http://eprocure.gov.in) and e-tendering regd. link is given in RECPDCL website i.e. [www.tenderwizard.com/REC](http://www.tenderwizard.com/REC).

(i)	Date of Release of EOI	: 15 <sup>th</sup> Oct' 2014
(ii)	Pre Bid Meeting	: 29 <sup>th</sup> Oct' 2014
(iii)	Last Date for Submission of EOI response	: 7 <sup>th</sup> Nov' 2014 (Time: Upto 15:00 hrs)
(iv)	Date of Opening of EOI response	: 7 <sup>th</sup> Nov' 2014 (Time: at 16:00 hrs)
For any query and clarification may please contact :		Shri. Ajay Kumar, Chief Technical Officer, Mob: 9971552563, Phone: 011-44128767
		Shri. Jasbir Rana, Engineer, Mob: 9873422425, Phone: 011-44128769
		Fax: 011-44128768 E-mail: <a href="mailto:recpdcl@rediffmail.com">recpdcl@rediffmail.com</a>

**(S.C. Garg)**  
**Addl. Chief Executive Officer**  
**Mob: 9810964380**

**Detailed Expression of Interest from (i) Construction Agencies (ii) NGOs/ Not for Profit Organisation for Empanelment with RECPDCL**

1. **REC Power Distribution Company Limited** (an ISO 9001:2008 certified, wholly own subsidiary of REC Limited, a “Navratna” Govt. of India Enterprise under MOP, GOI) rendering expert consultancy services in power sector in general and Distribution sector in particular as per the need of power utilities across the country. REC PDCL is a leading service provider in the power sector and is providing end-to-end solutions for all the needs in Distribution sector across the country.

2. RECPDCL is the Project Implementing Agency for Construction, Maintenance & Awareness for building around 3000 Toilets in Government Schools in Uttar Pradesh & Madhya Pradesh for REC’s CSR initiative under ‘Swachh Vidyalaya Abhiyan’.

3. RECPDCL is looking for **(i) Construction Agencies (ii) NGOs/ Not for Profit Organisation for Empanelment with RECPDCL** for Construction of Toilets in Government Schools in Ballia, Jalaun district in Uttar Pradesh and Vidisha districts in Madhya Pradesh and in any other districts /state as may be required. **The detailed scope of work, BOQ along with drawings shall be communicated at the time of inviting financial proposals.** For indicative design of toilets, please refer to MoHRD website ([mhrd.gov.in](http://mhrd.gov.in))

4. Whenever, services of empanelled agencies/NGOs/Not for Profit Organisation would be required, the detailed scope of work along with technical details viz. technical drawings, building plan, material specification, bill of quantity etc. would be intimated to the empanelled agencies/NGOs/Not for Profit Organisation inviting their financial bid. The empanelled agency would also submit their acceptance of the proposal along with terms and conditions/prescribed EMD at the time of submission of financial bid to RECPDCL.

**5. Qualification/eligibility required as per criteria laid down therein in detailed EoI:**

The agencies intending to be empanelled for such above mentioned tasks should fulfill the following eligibility criteria and shall provide documentary evidence towards the following:-

**A. For Construction agencies:**

**Empanelment will be done in two categories as mentioned hereunder:**

- a) **Category 1:** Defines the qualifying Criteria for taking up works of construction less than 500 nos. of Toilets varying from 1 to 499 nos. of toilets.
- b) **Category 2:** Defines the qualifying Criteria for taking up works of construction of 500 nos. and more Toilets.
- c) The Bidder should have valid PAN No.& applicable Service Tax No.
- d) The Bidder should have average annual turnover for the last four financial years ending March 2014 as follows (i.e FY 2010-11, FY 2011-12, FY 2012-13, FY 2013-14) :

<b>Average Annual Turnover required (70% of total average value of works)</b>	
<b>For Category 1</b>	<b>For Category 2</b>
12 Cr	24 Cr

- e) Bidder must have executed and completed the works during preceding (four) financial years ending March 2014 as follow (i.e FY 2010-11, FY 2011-12, FY 2012-13, FY 2013-14) :

<b>Bidder must have completed the work during proceeding (four) financial years ending March 2014.</b>					
<b>For Category 1</b>			<b>For Category 2</b>		
<b>1(one) order of similar work having minimum value of Rs.</b>	<b>2(two) order of similar work having minimum value of Rs</b>	<b>3(three) order of similar work having minimum value of Rs</b>	<b>1(one) order of similar work having minimum value of Rs.</b>	<b>2(two) order of similar work having minimum value of Rs</b>	<b>3(three) order of similar work having minimum value of Rs</b>
13.71 Cr	8.57 Cr	6.86 Cr	27.43 Cr	17.14 Cr	13.71 Cr

- f) The Bidder should not be blacklisted by any of Central or state PSUs or CPWD or any other Govt. Department.
- g) REC PDCL reserves its right to allocate the assignment only for one district or for more than one districts. Even districts may also be divided in to a block/blocks at sole discretion of RECPDCL for the allocation of work depending upon the capability of the bidder.
- h) Similar work means civil works of construction of office buildings, residential buildings, industrial buildings, commercial buildings, Site office works, etc in any Central or state PSUs or CPWD or any other Govt. Department.

**B. Eligibility/ Qualification Criteria for NGOs/Not for Profit Organization for construction of Toilets:**

- a. NGO should be registered with concern legal authority 5 years prior to the date of opening of EOI.
- b. Amount of work done since the inception of the NGOs should not be less than Rs. 50 lakhs.
- c. Should have minimum experience of 3 years in the field of construction of toilets.
- d. Should have constructed atleast 50 numbers Public/individual toilets in last five years from the date of opening of EOI.

**General terms & Conditions:**

1. Empanelment shall be initially for a period of Two years, which may be renewed for further period(s) at the sole discretion of RECPDCL. Such empanelled agencies/NGO/Not profit organization will not be allowed to sub contract the work.
2. Joint ventures / consortium is allowed. In case of such arrangement the lead bidder may propose their associate (not more than one) at the time of submission of EOI. In case an associate is proposed, the role of the associate shall be clearly defined in the EOI and EOI shall be jointly signed by both, in case of difficulty to sign the whole EOI jointly, the associate shall submit an undertaking for completing the assignment jointly on judicial stamp paper of Rs 100/-.

While evaluating such responses, the lead bidder shall necessarily be required to meet all qualifying criteria except average annual financial turnover. In such cases, lead responder would be required to meet up at least 75% of the turnover requirement and at least 25% average

annual financial turnover will be met up by associate while evaluating the EOI. The payment for the works completed will be released to the Lead Bidder. However, both the main agency and its associates shall be jointly and separately responsible for completion of the works covered under the contract. Also, such responders has to complete/submit undertakings/documents towards Joint ventures / consortium as per the requirements of RECPDCL

3. Empanelment with RECPDCL does not confer any right to the agencies to be invited for participating in any bids, tenders, allotment of works by RECPDCL etc. RECPDCL reserves the right to call bids/assign work/associate the agency/agencies in any area as may be deemed fit by REC PDCL depending upon the profile provided by the agencies and requirement of assignment.
4. REC PDCL reserves the right to accept or reject any or all requests for empanelment without assigning any reason thereof.
5. RECPDCL reserves its right to call agencies for detailed presentations, without any liability, if so required.
6. The RECPDCL reserves the right to waive off any shortfalls; accept the whole, accept part of or reject any or all responses to this Eol.
7. RECPDCL reserves the right to cancel or annul the Expression of Interest (Eol) at any stage and call for fresh Eol and/or tender for any and /or all of the tasks
8. RECPDCL reserves the right to call for fresh tenders at any stage even if the EOI is in evaluation stage or the responders have been empanelled.
9. RECPDCL reserves the right to procure /to avail services of any items in any task from sources other than those empanelled with RECPDCL during the period of empanelment.
10. RECPDCL reserves the right to relax any eligibility criteria at its sole discretion.
11. RECPDCL, without prejudice to any other rights or remedies it may possess, may terminate the empanelment forthwith in the following circumstances by giving a notice of termination and its reasons therefore to the empanelled agency, referring to this General terms & Conditions:

if the Contractor, in the judgment of the Employer has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this Sub-Clause:

“corrupt practice” is the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;

“fraudulent practice” is any act or omission, including a misrepresentation, that knowingly or recklessly misleads or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;

“collusive practice” is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party;

“coercive practice” is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;

“obstructive practice” is deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a Employer’s investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation;

In persuasions of its policy, the RECPDCL may sanction against a firm or individual, including declaring ineligible, either indefinitely or for a stated period of time, from being awarded a contract if it at any time determines that the firm has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for, or in executing, a contract.

12. The RECPDCL at its discretion may use the complete proposed solution and/or a part of, technical specifications as submitted by any responder(s) with the response(s) for further stages. The said usage does not confer any right and/or claim of any sort and/or manner on the responder(s) for this EOI and/or tender irrespective of the outcome of this EOI.

13. The responder shall bear all costs associated with the preparation and submission of its response, and RECPDCL will in no case be responsible or liable for these costs, regardless of the conduct or the outcome of the EOI process.

14. While seeking Financial bid from technically qualified agencies, RECPDCL may ask financial bid from all empanelled agency or a category of empanelled agencies as decided by RECPDCL. In this case the agency having their work experience in U.P and M.P may be given preference along with their proven financial and other capabilities.

15. Validity of EOI submitted by the responder will be valid for 90 days from the date of submission.

**16. Processing Fee : For Construction agencies only**

The EOI shall be accompanied with **non-refundable** processing fee of Rs. 15,000/- (Fifteen Thousand only) in the form of demand draft / pay order issued in favour of “**REC Power Distribution Company Ltd**” and payable at New Delhi. If the response is not accompanied with the prescribed processing fee or if the processing fee attached with the response is not in order, then that response shall be liable to be summarily rejected. Processing fee shall be non-refundable.

**16.1 Processing Fee : For NGOs/Not for Profit Organisation: Nil**

17. **Earnest Money Deposit (EMD):** At present no EMD is to be submitted. However, EMD will be payable to REC PDCL at the time of inviting respective financial bids from Empanelled agencies (EMD being refundable) issued in favour of “REC Power Distribution Company Ltd” and payable at New Delhi.

**18. Bank Guarantee (BG): For Construction agencies only**

**BG of Rs. 1,00,000/-** (refundable) is to be submitted on acceptance of Empanelment with REC

PDCL in form of Demand Draft/Bank Guarantee as per prescribed format issued in favour of "REC Power Distribution Company Ltd" and payable at New Delhi valid for empanelment period. However, on award of any assignment, 10% PBG of the respective contract value has to be submitted, already adjusting the BG of Rs. One lakhs submitted for empanelment.

### **18.1 Bank Guarantee (BG): For NGOs/Not for Profit Organisation**

**BG of Rs. 25,000/-** (refundable) is to be submitted on acceptance of Empanelment with REC PDCL in form of Demand Draft/Bank Guarantee as per prescribed format issued in favour of "REC Power Distribution Company Ltd" and payable at New Delhi valid for empanelment period. However, on award of any assignment, 10% PBG of the respective contract value has to be submitted, already adjusting the BG of Rs. Twenty Five Thousand submitted for empanelment.

### **19. Submission of EOI Response**

The bidder qualifying under the above criteria should submit their Expression of Interest through e-tendering mode only with the following documents:

- a) Processing Fee
- b) Eligibility/ Qualification Criteria Documents
- c) Responder's particulars (Form-I)
- d) Brief on their capabilities to handle present assignment (Form-II)
- e) Organisation chart along with contact details.
- f) Details of Methodology and work plan proposed (Form-III)
- g) CVs of Key Persons including Team Leader (Form-IV)
- h) PAN & applicable VAT/Service Tax No. and Registration Certificate, In-corporation certificate
- i) Audited Balance Sheet, Statement of Profit & Loss or certificate from CA certifying the turnover for last four financial years
- (j) Copy of work orders of executed similar work /completion certificates in support of their claims of executing similar work
- (k) Undertaking for Corrupt & Fraudulent Practice

**20. Pre-Bid:** Pre-Bid meeting will be held on 29.10.2014 at 11.00 AM venue: REC Power Distribution Company Ltd., 1016-1023, 10<sup>th</sup> floor, Devika Tower, Nehru Place, New Delhi-110019. However, the venue may please been confirmed on 28.10.2014 after 2.00 PM.

### **21. Evaluation of EOI**

#### **Stage 1**

RECPDCL will identify the eligible responders based on the evaluation of the eligibility/ Qualification criteria and their financial capability shall be adjudged.

#### **Stage 2**

Such shortlisted responders may be asked to make a detailed presentation including the below mentioned areas:

- i) Strategy for the assignment, work plan with timelines, details of methodologies proposed to be followed by agencies
- ii) Experience on the project, list of assignments completed along with experience.
- iii) Qualification and experience of the key staff along with available infrastructure/ equipments for the work

Empanelment shall be done on sole discretion of RECPDCL. REC PDCL may segregate/categorize the construction agencies/NGOs/Not for Profit Organisation based on their financial strength and other capabilities to handle the assignment at its sole discretion.

## **22. Last date for submission of EOIs :**

Construction Agencies/NGOs/Not for Profit Organisation shall submit their responses online through e-tendering website [www.tenderwizard.com/REC](http://www.tenderwizard.com/REC)

**A.** The submission and opening of Eols will be through e-tendering process.

Construction Agencies/NGOs/Not for Profit Organisation can download Eol document from the RECPDCL web site i.e. <http://www.recpdcl.in> or [portal.recpdcl.in](http://portal.recpdcl.in) or [www.recindia.com](http://www.recindia.com) or [eprocure.gov.in](http://eprocure.gov.in) and e-tendering regd. link is given in RECPDCL website i.e. [www.tenderwizard.com/REC](http://www.tenderwizard.com/REC)

(Note: To participate in the e-Eol submission, it is mandatory for Construction Agencies/NGOs/Not for Profit Organisation to have user ID & Password. For this purpose, the Construction Agencies/NGOs/Not for Profit Organisation has to register them self with REC through tender Wizard Website given below. Please also note that the Construction Agencies/NGOs/Not for Profit Organisation has to obtain digital signature token for applying in the Eol. In this connection vendor may also obtain the same from tender Wizard.)

Steps for Registration

- (i) Go to website <http://www.tenderwizard.com/REC>
- (ii) Click the link 'Register Me'
- (iii) Enter the details about the E-tendering as per format
- (iv) Click 'Create Profile'
- (v) E-tender will get confirmation with Login ID and Password

**B.** Steps for application for Digital Signature from Eol Wizard:

Download the Application Form from the website <http://www.tenderwizard.com/REC>. Follow the instructions as provided therein. In case of any assistance, you may contact RECPDCL officers whose address is given at the Eol.

Eol to be submitted through online mode on website [www.tenderwizard.com/REC](http://www.tenderwizard.com/REC) in the prescribed form.

**C.** The Construction Agencies/NGOs/Not for Profit Organisation qualifying the above criteria should upload Eol document with duly signed soft copy of the documents given below for the pre-qualification response:

- i. Form-I ----- letter of submission of EOI
- ii. Form-II ----- Professional Experience of the Construction Agency/NGO/Not for Profit Organisation

- iii. Form-III----- Brief on Major Assignments
- iv. Form-IV----- Brief CVs of Key Personnel
- v. Form-V----- Undertaking for Corrupt & Fraudulent Practice

All the documents should be addressed to.

Chief Executive Officer  
REC Power Distribution Company Ltd.  
1016-1023, 10th Floor,  
Devika Tower, Nehru Place,  
New Delhi – 110019

(Note: All papers that comprise the EOI document must be numbered. An index of each page should also be provided. )

**D.** Only complete EOI response received on or before the due date and time shall be considered. The EOI received by telegraphic/fax/email mode or incomplete or after due date or time shall not be considered.

**E.** The responses complete in all respects are required to be submitted latest by on or before 7<sup>th</sup> Nov' 2014 up to 15:00 hrs and shall be opened on the same day at 16:00 hrs and the agencies or their authorized representative may, if they so desire, be present at the time of opening.

**(S.C. Garg)**  
**Addl. Chief Executive Officer**  
**RECPDCL**

**Responder's Particulars**

To

Chief Executive Officer, RECPDCL,  
Corporate office 1016-1023,  
10th Floor, Devika Tower,  
Nehru Place, New Delhi-110019

Sir,

We wish to apply for empanelment with RECPDCL against EOI No.\_\_\_\_\_ as per details enclosed.

1. Name of Organization
2. Address & Contact No. with Name of Contact Person
3. Legal Status of the organization
4. Professional Experience of the Construction Agencies/NGOs/Not for Profit Organizations – to be enclosed as per Form II
5. Year of Establishment
6. Range of Services Offered (To be enclosed separately in not more than two pages).
7. Brief of Major Assignment: To be enclosed as per Form-III
8. Service Tax Registration Copy : To be enclosed
9. PAN Number : To be enclosed
10. Sales Tax/ Vat Number : To be enclosed
11. Name of the Authorized Signatory, who is authorized to respond to this EOI and in case of short listing quote in the tender and enter into the contract (Power of attorney to be submitted)
12. Additional information if any :
13. \_\_\_\_\_
14. \_\_\_\_\_.

(Authorized Signatory on & behalf of the organization)

**Professional Experience Of The Construction Agency/NGO/Not for Profit Organisation**

In years :

Areas of Professional experience :

**Experience in India:**

Number of Assignments undertaken for civil works of construction of office buildings, residential buildings, industrial buildings, commercial buildings, Site office works, etc in any Central or state PSUs or CPWD or any other Govt. Department:

List of assignments with clients name, contact details & location against each assignment, duration in Months.:

(Authorized Signatory on behalf of the organization)

**BRIEF ON MAJOR ASSIGNMENTS (Separate sheet for Each Assignment) Undertaken**

For any of Central or state PSUs or CPWD or any other Govt. Department (copy of the Letter of award, experience certificate etc. to be enclosed)

Name of assignment :  
Name of Client :  
Location of Assignment :  
Originally agreed time to complete the : Assignment in months  
Actual time taken to complete the : Assignment in Months  
Scope of work of assignment in detail : (may attach sheets)  
Deliverables of the assignment :

(Authorized Signatory on behalf of the organization)

**BRIEF CVs OF KEY PERSONNEL(CV of Team Leader must be indicated separately)**

(Separate sheet for each key personnel)

Name :

Date of Birth :

Educational Qualification :

Total experience in Number of years:

Experience (List of positions held, giving dates/duration, names of organizations, and brief responsibilities):

Assignments worked in the civil works of construction of office buildings, residential buildings, industrial buildings, commercial buildings, Site office works, etc along with title of assignment, client's name, location & scope of work in not more than two lines each.

Contact Details: Phone –  
Mobile –  
Fax –  
E-mail –

(Authorized Signatory on behalf of the organization)

**UNDERTAKING FOR CORRUPT & FRAUDULANT PRACTICE**

It is confirmed and declared that we, or any of our associate, have not been engaged in any fraudulent and corrupt practice as defined in Clause 11 of the General terms & conditions of EOI and that no agent, middleman or any intermediary has been, or will be, engaged to provide any services, or any other items of work related to the award and performance of this contract including debarment by CPSU/CPWD/Central / State Government or by any other Govt. agency.

STAMP & SIGNATURE OF AUTHORIZED SIGNATORY

NOTE:

1. In case of JV/Consortium, the undertaking shall be submitted by each member of the JV/Consortium.
2. The undertaking shall be signed by authorized signatory of the tenderer or constituent member in case of JV/Consortium.