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EOI No: RECPDCL/Tech/EOI/Empanelment/163

Dated: 03.05.2013

**Notice Inviting Expression of Interest (Eoi)  
for  
Online registration for additional Empanelment of Agencies  
for  
GPS based Survey of Power System Networks**

**RECPDCL intends to empanel technically qualified and professionally managed Agencies to carry out the tasks of GPS Based survey of Power System Networks.**

Description of task, qualification required, EOI submission format and procedure as well as EOI Evaluation methodology is provided in the "Detailed Expression of Interest Document available on RECPDCL website ([www.recpdcl.in](http://www.recpdcl.in)), REC website ([www.recindia.com](http://www.recindia.com)), Central Publication Portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)). A hard copy of the Detailed EOI document can also be collected free of cost from RECPDCL's office at the address mentioned above by submitting a written request on company's letter head for the same.

- I. Date of Release of EOI : 03.05.2013
- II. Last Date for online Submission of EOI response : 24.05.2013 upto 15:00 hrs.
- III. Date of Opening of EOI response : 24.05.2013 at 16:00 hrs.

**Note:**

Agencies, who are already successful as per list put up on REC PDCL website against earlier invited EOI No. 1184 dt 08.09.2012 need not apply again.

Online registration on RECPDCL website i.e. [www.recpdcl.in](http://www.recpdcl.in) shall be open till 24.05.2012 up to 15:00hrs. Original DD for processing fee to be submitted latest by last date and time of response submission. After online registration, acknowledgement no. shall be auto-generated, which should be written on the back side of original DD/Banker cheque along with name of the company

**-Sd-  
(S.C. Garg)  
Dy. General Manager (Tech.)**

## INDEX

SI. No.	Details	Page No.
1.	Important information	3
2.	Introduction	4
3.	Scope of Work	5
4.	Eligibility/ Qualification Criteria	6
5.	General Terms & Conditions	7-8
6.	Submission of EOI response	9
7.	Evaluation of EOI	10
	A Sample format for GPS based SLD/Map	11

### Important information

Sl. No.	Event	Information to the agencies
1	Date of Release of EOI	03.05.2013
2	Last Date for online Submission of EOI response	24.05.2013 Up-to 15:00 hours
3	Last date for queries / seeking clarification	21.05.2013
4	Date of Opening of EOI response	24.05.2013 at 16:00 hours
5	EOI document	The details can be downloaded free of cost from the websites <a href="http://www.recpdcl.in">www.recpdcl.in</a> (or) <a href="http://www.recindia.com">www.recindia.com</a> (or) <a href="http://www.eprocure.gov.in">www.eprocure.gov.in</a> .
6	Processing fee(to be submitted within stipulated time)	The EOI shall be accompanied with <b>non-Refundable</b> processing fees as per clause 15 of general terms & conditions in the form of demand draft/Banker's cheque issued in favour of " <b>REC Power Distribution Company Ltd</b> " and payable at New Delhi.
7	Date & time of presentation	Will be intimated later after Evaluation of Eligibility/Qualification Criteria as per Eoi
8	Address for communication	REC Power Distribution Company Limited., 1016-1023, <sup>th</sup> 10 Floor, Devika Tower, Nehru Place, New Delhi-110019, India. Telefax : +91-11-44128768, Phone : +91-11- 44128760/67, Email- <a href="mailto:recpdcl@rediffmail.com">recpdcl@rediffmail.com</a>
9	Period of Empanelment	Empanelment shall be initially for a period of Two years, which may be renewed for further period(s) at the sole discretion of RECPDCL.

## **Introduction**

REC Power Distribution Company Limited (RECPDCL), a wholly owned subsidiary of Rural Electrification Corporation Ltd (REC), a “Navratna CPSE” under the Ministry of Power, Govt. of India has been incorporated as a Government Company under the Companies Act, 1956 on 25.07.2007. RECPDCL commenced its Business Operation on 31.07.2007.

RECPDCL has engaged in providing value added consultancy services in power sector arena covering Power Generation, Transmission & Distribution (T&D), Renewable Energy Sector and Energy Efficiency programs including Govt. of India’s power schemes for power utilities across the country and various regulatory assignments with CERC/SERCs. It includes the project works under Rural Electrification (RGGVY), Distribution of Power, PMC works of RGGVY, DPR preparation for R-APDRP/RGGVY/NEF and other power projects scheme, Third Party Inspection of RGGVY, Feeder Renovation Program, Feeder separation, HVDS program, Lender’s Engineers assignment, IT related assignments in Distribution sector including Energy Audit, Evaluation study for HVDS/Distribution network, AT&C Loss assessment, system study, MRI based billing and Cost Book Data Preparation as per the need of the power utilities, State/Central Electricity Regulatory Commission across the country.

### **Scope of Work:**

Broad scope of work for the given Task but not limited to the followings, however actual scope of work shall be communicated at the time of inviting financial proposals.

**GPS based survey of Power System Networks:-** Work involves the following major activities;

- I. Carrying out GPS based survey of existing & proposed infrastructure i.e. Transformers, HT/LT lines, BPL/APL connections of the identified town, village, habitation and feeder etc.
- II. Noting down various parameters as specified by RECPDCL at each surveyed point (e.g. single pole, double pole, transformer, conductor details including hardware materials, number of service connections etc.) and entering them in database/ MS-Word/MS-Excel Format etc.
- III. Plotting of the GPS points on the Map for the surveyed locality with proper legends & colouring schemes and proper landmark.
- IV. Creation of GPS based Single Line Diagram (SLD)/map for the surveyed area Showing Transformers, HT/LT lines, BPL/APL connections as per requirements of RECPDCL. A sample format for GPS based SLD/ map is attached at Annex-E for reference only.
- V. Provision of export of surveyed points in various Formats like MS-Word/MS- Excel sheet etc. as per requirement of RECPDCL
- VI. Digital Photography of Poles, Transformer, HT/LT Conductor, Service Connection, Electrical Equipments & its accessories installations and workmanships etc. at least in 1200 X 800 resolutions in JPEG, GIF formats etc. as per requirement.
- VII. Submission of duly verified Parameter Database/MS-Word/MS- Excel sheet as prescribed by RECPDCL along with SLD, Digital Photographs, GPS readings in hard & soft copies.

**Eligibility/ Qualification Criteria:**

**GPS based Survey of Power System Networks**

The Agency intending to be empanelled for such above mentioned task should fulfill the following eligibility criteria and shall submit documentary evidence towards the following:-

- i. The bidder should have been in operations in India for a period of at least 3 years as on last date of EoI submission.
- ii. The bidder's annual turnover must be at least an average value of Rs 50 Lacs (Rupees Fifty Lacs Only) during the last three financial years. The turnover refers to a company and not the composite turnover of its subsidiaries / sister concerns etc.
- iii. The bidder should have successfully carried out at least one similar assignment for GPS based survey in India of electrical networks. Enclose copy of work order along with satisfactory completion certificate/payment received from client. Sample of work done including SLD/maps to be submitted.
- iv. Bidder should submit valid documentary proof of details of Service Tax and income Tax registration number (PAN).

## **General Terms & Conditions**

1. The bidder must fulfill the above eligibility criteria/ pre-qualification conditions for evaluation of their bids. Bids of bidders fulfilling the above eligibility/ pre-qualification conditions will only be evaluated by the duly constituted evaluation committee. Bids of the bidders not fulfilling the eligibility/ pre-qualification conditions given above may be summarily rejected. Undertaking for subsequent submission of any of the above documents will not be entertained under any circumstances.
2. RECPDCL reserves the right to verify/confirm all original documentary evidence submitted by the bidder in support of above mentioned clauses of eligibility criteria, failure to produce the same within the period as and when required and notified in writing by RECPDCL shall result in summary rejection of the bid.
3. The bidder shall ensure that deputed personnel are trained and experienced for jobs as defined in scope of work for GPS based Survey of Power System Networks for ensuring the high quality and correctness of jobs so that job is carried out in a highly professional and sound managerial manner.
4. Empanelment shall be initially for a period of Two year, which may be renewed for further period(s) at the sole discretion of RECPDCL.
5. Empanelment with RECPDCL does not confer any right to the agencies to be invited for participating in any bids, tenders etc. floated by RECPDCL. RECPDCL reserves the right to call bids/assign work/associate the agency/agencies in any area as may be deemed fit by RECPDCL depending upon the profile provided by the agencies and requirement of assignment.
6. REC PDCL reserves the right to accept or reject any or all requests for empanelment without assigning any reason.
7. RECPDCL reserves the right to waive off any shortfalls; accept the whole, accept part of or reject any or all responses to this EoI.
8. RECPDCL reserves the right to cancel or annul the Expression of Interest (EoI) at any stage and call for fresh EoI and/or tender for any of the projects of RECPDCL.
9. RECPDCL reserves the right to call for fresh tenders at any stage and/or time for the task as per the present and/or envisaged RECPDCL project requirements, even if the EOI is in evaluation stage or the responders have been empanelled.
10. RECPDCL reserves the right to modify, expand, restrict, scrap, re-float the Expression of Interest and/or float a tender without assigning any reason for the same.
11. RECPDCL at its discretion may use the complete proposed solution and/or a part of, technical specifications as submitted by any responder(s) with the response(s) for further stages. The said usage does not confer any right and/or claim of any sort and/or manner on the responder(s) for this EoI and/or tender irrespective of the outcome of this EoI.

12. The responder shall bear all costs associated with the preparation and submission of its response, and RECPDCL will in no case be responsible or liable for these costs, regardless of the conduct or the outcome of the EOI process.

13. Consortium responses are not allowed, in any case.

14. REC PDCL reserves right at its discretion to delist Empanelled agencies, who does not participate in the financial bid invited after empanelment for respective tasks for two times.

### 15. Processing Fee

The EOI of each task shall be accompanied with **non-refundable** processing fee as mentioned below in the form of demand draft/Banker's cheque issued in favour of "**REC Power Distribution Company Ltd**" and payable at New Delhi. If the response is not accompanied with the prescribed processing fee or if the processing fee attached with the response is not in order, then that response shall be liable to be summarily rejected.

Description	Processing Fee (INR)
<b>GPS based Survey of Power System Networks</b>	15,000/-

16. **Earnest Money Deposit (EMD):** EMD (refundable) shall be in form of Demand Draft/Bank Guarantee as per prescribed format issued in favour of "**REC Power Distribution Company Ltd**" and payable at New Delhi and shall be informed for submission at the time of inviting respective financial bids from Empanelled agencies.

17. **Performance Bank Guarantee (PBG):** (refundable) shall be in form of Demand Draft/Bank Guarantee as per prescribed format issued in favour of "**REC Power Distribution Company Ltd**" and payable at New Delhi valid for empanelment period shall be submitted on acceptance of Empanelment with REC PDCL for respective tasks as below :

Description	Performance Bank Guarantee (INR)
<b>GPS based Survey of Power System Networks</b>	1,00,000/-

However, on award of any assignment, 10% PBG of the respective contract value has to be submitted, which may be adjusted accordingly against already submitted above mentioned PBG for above mentioned task.

18. The companies/firms banned or blacklisted by Govt. / Pvt. Institutions in India will not be eligible to participate. An undertaking to this effect signed by authorized signatory has to be submitted.

## **Submission of EOI Response**

1. The bidder qualifying under the above criteria should submit online only prequalification response with following documents:

- a) Processing Fee
- b) Eligibility/ Qualification Criteria Documents
- c) Responder's particulars
- d) Brief on Assignments
- e) Organisation chart
- f) Details of Methodology and work plan proposed

### **. Last date for submission of EOIs :**

a) Eoi shall be submitted online through our website [www.recpdcl.in](http://www.recpdcl.in)

b) Only complete EOI response received on or before the due date and time shall be considered. The EOI received by telegraphic/fax/email mode or incomplete or after due date or time shall not be considered.

c) The responses complete in all respects are required to be submitted latest by on or before 24.05.2013 up to 15:00 hrs & shall be opened on the same day at 16:00 hrs. The agencies or their authorized representative may, if they so desire, be present at the time of opening.

### **Evaluation of EOI Stage 1**

RECPDCL will identify the eligible responders based on the evaluation of the eligibility/ Qualification criteria.

### **Stage 2**

Such shortlisted responders shall be required to make a detailed presentation including the below mentioned areas:

- i) Strategy for the assignment, work plan with timelines, details of methodologies proposed to be followed by agencies
- ii) Experience on the project, list of assignments completed along with experience.
- iii) Qualification and experience of the key staff along with available infrastructure/ equipments for the work

Empanelment shall be done on sole discretion of RECPDCL.

Whenever, RECPDCL is likely to get/ bid a project where the services of empanelled parties would be required, the detailed work requirements along with technical details would be intimated to the empanelled agencies at the time of invitation of their financial bid. The empanelled agency would also submit their acceptance of the proposal along with terms and conditions at the time of submission of financial bid to RECPDCL.

